

MINUTES OF THE ST. BERNARD-ELMWOOD PLACE CITY SCHOOLS
BOARD OF EDUCATION ON SEPTEMBER 27, 2021

The St. Bernard-Elmwood Place Board of Education met in regular session on Monday September 27, 2021, at 5:45 p.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Linda Radtke and opened with the Pledge to the Flag.

Roll Call

Present: Linda Radtke, Marc Fleak, Dr. Jason McMullan, and Tinette Underwood

Absent: Micki Spears

Also present: Dr. Mimi Webb, Nick Hendricks, Bruce Helwagen, and Bronston McCord

Visitors (who signed in): None

21-105 Executive Session

Dr. McMullan made a motion, seconded by Mr. Fleak, to enter into executive session at 5:45 p.m. to consider the sale of property at competitive bidding.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Underwood

Absent – Mrs. Spears

Regular session reconvened at 6:13 p.m.

Public Participation

None

21-106 Motion to Approve Minutes of Regular Meeting on August 23, 2021

Mrs. Underwood made a motion, seconded by Mr. Fleak, to approve Minutes of Regular Meeting on August 23, 2021.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, and Mrs. Underwood

Abstain – Dr. McMullan

Absent – Mrs. Spears

21-107 Financial Report and Report of the Treasurer

Mrs. Underwood made a motion, seconded by Dr. McMullan, to approve the following:

Financial Report for August 2021

Investments for August 2021

Investments - General

Star Ohio \$ 16,509,889.06

Investment Interest - General

Star Ohio - General 1,079.81

US Bank 13.40

Investments – Building Project

Star Ohio Bond Retirement 139,747.57

Star Ohio LFI 5,379,493.79

Star Ohio Local Share 3,422,133.06

Star Ohio State Share 4,474,156.17

Investment Interest – Building Project

Star Ohio Bond Retirement 9.11

Star Ohio LFI 353.17

Star Ohio Local Share 225.86

Star Ohio State Share 283.05

<u>Donations: Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
Tony Bley	\$ 125.00	007 9093	Tomasina Betz Scholarship
Louis & Donna Dahmann	100.00	007 9093	Tomasina Betz Scholarship
R. Thomas Davidson	125.00	007 9093	Tomasina Betz Scholarship
Michael Ehrensberger	125.00	007 9093	Tomasina Betz Scholarship
Robert Johnson	125.00	007 9093	Tomasina Betz Scholarship
Titan Fan Club	2,000.00	300 9301	Athletics

Approve Invoices with Then and Now Certificates in Excess of \$3,000 or Invoices More than 31 Days older than the Purchase Order as Presented

Donna Barnett	\$ 50.11
Energy Optimizers, USA	17,180.00
Enquirer Media	841.48
Fifth Third Bank	46.17
Fifth Third Bank	3,194.78
Fifth Third Bank	6,956.81
Grainger	1,282.62
Hamilton County Educational Service Center	4,137.84
Hameray Publishing	87.89
Nick Hendricks	998.28
Otis Elevator	5,987.40
PSAT	68.00

Transfer of Funds

Transfer \$750.00 from the Class of 2022 to the Class of 2023

Amended Certificate and Permanent Appropriations

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Underwood

Absent – Mrs. Spears

21-108 Tutors

Mr. Fleak made a motion, seconded by Mrs. Underwood, to employ the following as Tutors, paid with Title I Funds for the 2021-2022 school year on an “as needed” basis up to 25 hours per week when students are in session:

Natalie Cann

Shannon Keach

Tamera Nuss

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Underwood

Absent – Mrs. Spears

21-109 Classified Staff

Mrs. Underwood made a motion, seconded by Mr. Fleak, to employ the following as listed for the 2021-2022 school year:

1. Kyle Hogan, Paraprofessional, Step 1, effective September 20, 2021
2. Jerry Spears, Paraprofessional (Van Driver), Step 1, 5 hours per day, number of days based on school assignments

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Underwood

Absent – Mrs. Spears

21-110 Supplemental Non-Athletic Contract - 2021-2022

Dr. McMullan made a motion, seconded by Mr. Fleak, to approve the following:

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the person listed below under the designated supplemental contract, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contract listed below, effective at the close of the 2021-2022 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the person listed, along with the contract of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Michael Radtke	12 th Grade Class Advisor	5

The motion passed by the following roll call vote:

Yes – Mr. Fleak, Dr. McMullan, and Mrs. Underwood
 Abstain – Mrs. Radtke
 Absent – Mrs. Spears

21-111 Supplemental Athletic Contract - 2021-2022

Mrs. Underwood made a motion, seconded by Dr. McMullan, to approve the following:

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the person listed below under the designated supplemental contract, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contract listed below, effective at the close of the 2021-2022 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the person listed, along with the contract of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Brett Kies	Reserve Boys Basketball	5

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Underwood
 Absent – Mrs. Spears

21-112 Resolution and Supplemental Athletic Contracts for 2021-2022

Mrs. Underwood made a motion, seconded by Mr. Fleak, to approve the following:

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there are openings for the positions listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the positions have accepted the positions; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there are openings for the positions listed below by advertising the openings in appropriate local media, and at this time no such individuals with the qualifications deemed necessary for the positions by the Board of Education have applied and accepted the positions;

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Mychael Haley	Varsity Boys Basketball Asst.	2
Lucas Holden	Freshmen Boys Basketball	5
Anthony Harrison	8th Grade Boys Basketball	3
Tierra Lee	8 th Grade Girls Basketball	2
William Wilburn	7 th Grade Girls Basketball	1
Paulette Bryant	Varsity Girls Softball	5
Palaura Parker	Varsity Asst. Girls Softball	1
Emma Dierkers	Var. & Res. Asst. Cheerleading- Basketball	2
Alex Smith	Varsity Wrestling	5
Kyle Hogan	Head JH/Varsity Asst. Wrestling	1

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Underwood

Absent – Mrs. Spears

21-113 Addendum to Administrator’s Contract

Mrs. Underwood made a motion, seconded by Mr. Fleak, to approve the addendum to Zachary Stakely’s administrator contract as presented.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Underwood

Absent – Mrs. Spears

21-114 Authorization to Employ Developmentally Handicapped Students in the St. Bernard-Elmwood Place School District

Dr. McMullan made a motion, seconded by Mr. Fleak, to authorize the administrative staff to employ students who are enrolled in the school district’s Developmentally Handicapped classes. They are to be employed on an “if and when needed” basis for the 2021-2022 school year. Rate of pay will be \$2.50 per hour.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Underwood

Absent – Mrs. Spears

21-115 Exempt Employees Salary Schedule

Mrs. Underwood made a motion, seconded by Mr. Fleak, to approve a 2.5% increase for fiscal year 2022, a 2.5% increase for fiscal year 2023, and a 2.5% increase for fiscal year 2024, effective July 1, 2021, for the following exempt employees:

Asst. to Treasurer – Accounts Payable	Asst. to Treasurer – Payroll/Benefits
Executive Secretary – EMIS	Executive Secretary – Office Manager
Information Services Coordinator	Food Service Supervisor
Maintenance Supervisor	

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Underwood
Absent – Mrs. Spears

21-116 COVID Stipend for Exempt Employees

Mr. Fleak made a motion, seconded by Dr. McMullan, to approve a COVID appreciation stipend for the following exempt employees as listed below for challenges met during the pandemic:

Asst. to Treasurer – Accounts Payable	Asst. to Treasurer – Payroll/Benefits
Executive Secretary – EMIS	Executive Secretary – Office Manager
Information Services Coordinator	Food Service Supervisor
Maintenance Supervisor	

Exempt employees currently employed by the Board of Education who were employed for the 2020-2021 school year, are eligible for the following stipends, if they meet the following eligibility requirements:

- a. \$750 stipend for exempt employees who had an attendance rate for the 2020-2021 school year of at least 95%.
- b. \$500 stipend for exempt employees who had an attendance rate for the 2020-2021 school year between 90% and 94.9%.
- c. Exempt employees with an attendance rate below 90% are not eligible for this stipend.

COVID leave taken by the exempt employee or by the exempt employee shall not count against the employee in calculating the attendance rate. This exception is for a maximum of ten (10) days.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Underwood
Absent – Mrs. Spears

Miscellaneous - Liaison Reports

1. Curriculum Council Liaison – Micki Spears (absent)
2. Student Achievement & Student Affairs Liaisons – Marc Fleak
3. Alumni Association – Marc Fleak and Micki Spears (absent)
4. Great Oaks Institute of Technology & Career Liaison – Micki Spears (absent)
5. Legislative Liaison – Dr. Jason McMullan
6. Business Liaison – Tinette Underwood
7. Transition Planning Group – Dr. Webb
8. President’s Report – Linda Radtke
9. Superintendent’s Report - Dr. Mimi Webb
10. Building Project Update – Bruce Helwagen

21-117 Adjournment

Mrs. Underwood made a motion, seconded by Dr. McMullan, to adjourn the meeting.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Underwood

Absent – Mrs. Spears

Meeting adjourned at 7:10 p.m.

Minutes approved by the Board of Education: _____

Treasurer Date

Board President Date